



GREENWICH

Fire Department

September 16th, 2025

REQUEST FOR PROPOSALS SNOW REMOVAL & ICE CONTROL SERVICES

The Greenwich Volunteer Fire Department is seeking bids from qualified contractors for snow removal & ice control services at our fire station located at 9798 Highway 1, Greenwich.

FORM OF SUBMISSION

Proposal submissions shall be made in writing either electronically via email or sent via letter mail in a sealed envelope. All proposals should be addressed to:

Greenwich Volunteer Fire Department
P.O. Box 2315
Wolfville, NS
B4P 2N5
chief@greenwichfire.ca

All proposals shall include a bid price in Canadian Dollars inclusive of all taxes and fees and must be valid for a minimum of 30 days from the deadline for submissions.

CONTACT PERSON

Questions of clarification should be directed to Chief Jason Ripley via email to jripley@greenwichfire.ca. The deadline for questions of clarification shall be September 30th, 2025.

SUBMISSION DEADLINE

The deadline for submissions to be received shall be October 15th, 2025, at 4:30pm.

DISCLAIMER

The Greenwich Volunteer Fire Department reserves the right to accept or reject any proposal and will not necessarily accept the lowest bid. The department also reserves the right not to award a contract to any of the proponents if they believe in their sole discretion doing so would not be in the interests of the Greenwich Volunteer Fire Department.

SCOPE OF WORK

1. Removal of snow from the front of the apparatus bay doors to the street. This area must be kept clear at all times when there is any snow accumulation that would prevent fire trucks from responding to an emergency or firefighter's vehicles from accessing the station.
2. Removal of snow from the lower parking lot on the west side of the station. This area must be kept clear at all times when there is any snow accumulation that would prevent firefighter vehicles from accessing the station and parking during the response to an emergency.
3. A final removal of snow from the entire property within 6 hours after the conclusion of a snow event, including the upper driveway and upper parking lot.
4. Salt to be applied to all paved surfaces for ice control to prevent slips/falls, including around bay doors and man doors.
5. Sand is to be applied for traction where required on the gravel portion of the upper parking lot.
6. In the event snowbanks become excessive and impede upon parking areas, the successful vendor will ensure snow is sufficiently pushed back to allow their use, and in extreme cases may be responsible for removing snow from the site.
7. The successful vendor shall hold liability insurance for the services offered.
8. The successful vendor shall maintain a log of all snow removal & ice control operations done at the site which shall be produced upon request of the Greenwich Volunteer Fire Department.

TERMS OF AGREEMENT

9. The term of the snow removal and ice control service agreement shall be from December 1st, 2025, until March 31st, 2026.
10. The agreement for services may be extended upon written approval of the Greenwich Volunteer Fire Department.
11. The successful vendor shall not assign or transfer its interest in the contract or any of its respective rights hereunder without the prior written permission of the Greenwich Volunteer Fire Department.
12. The successful vendor shall invoice the Greenwich Volunteer Fire Department monthly for their services.

TRADE REFERENCES

13. Bidders shall provide the names and phone numbers of three references for similar work completed.

LIMITATION OF LIABILITY

14. The successful vendor shall indemnify and hold harmless the Greenwich Volunteer Fire Department, and its officers, agents, employees and volunteers, from any and all claims for personal injury, death and/or property damage, including the cost of investigation, all expenses of litigation, including reasonable legal fees, and the cost of appeals arising out of any claims or legal actions which result from error, omissions, or negligent acts of the vendor, its sub-vendors and their agents and employees.